

## **Bristol Ageing Better Programme Board meeting**

22nd October 2013

Age UK Bristol meeting room

**Present:** Alan Carpenter (Chair, Age UK Bristol)

Judith Brown (Deputy Chair, Bristol Older People's Forum)

Rosa Hui (Director, Bristol & Avon Chinese Womens Group)

Kay Russell (Strategic Planning Manager, Health & Social Care, BCC)

Keith Sinclair (Chief Executive, Carers Support Centre)

Mirella Brittan (CRUSE)

Bob Maggs (Regional Coordinator, RSVP West)

Robin Means (Professor of Health & Social Care, UWE)

Richard Jarratt (LinkAge)

Richard Lyle (Cluster Manager, CCG)

Brian Richards (OPPB)

Roy Hackett (OPPB)

Guy Robertson (Director, Positive Ageing Associates)

Mark Baker (Chief Executive, Age UK Bristol)

Ruth Richardson (Programme Manager, Age UK Bristol)

Chris (CCG intern, accompanying Richard Lyle)

**Apologies:** Heather Wright (Aardman)

### **1) Welcome and Introductions**

Alan welcomed all to the meeting. The board members introduced themselves to each other.

**Action:** Board members were asked to send a short biography to Mark Baker for use in the development funding bid. This includes their links with other organisations/networks. Conflicts of interest also to be declared (these will not be included in the development funding bid).

**Action:** Mark to send Roy's biography as an example.

### **2) Role and Purpose of the Programme Board**

Alan presented a Powerpoint on the role of the board. Much of the information is available from the Big Lottery Fund (BLF) website: <http://www.biglotteryfund.org.uk/global-content/programmes/england/fulfilling-lives-ageing-better>

BLF determine an older person as 50+.

The contribution of older people will be key to a successful bid.

Rosa stated BLF is looking for evidence of how we value individual older people. Intergenerational work is important to challenge discrimination against older people from younger generations. Original, innovative projects will succeed.

The partnership agreed that as a board we are not:

- Taking the world over. We will persuade others to work with us instead, linking into existing projects
- There to replace what already exists and is working well
- Autocratic but instead will work in partnership
- There to make up local government shortfall
- Infallible. We are trying things out
- Here to serve own organisation's interests only. Other strategic partners will be involved including those not on the programme board

There was recognition of the need to draw attention to vulnerable older people/those without a voice.

The programme board needs to be focussed on the task – presently developing the vision & strategy. The board will also be expected to do different things at different stages and needs to ensure the right people are around the table.

Kay reported it might be appropriate for others from the Council to join the board in her place at times.

Mark reported that Ruth and he have contacted the other organisations who indicated they would like to be a strategic partner but are not on the programme board. They will be visited soon.

**Action:** Alan and Mark to develop and circulate broad board principles.

### **3) Ageing Better Programme**

Mark and Ruth presented an overview of the programme.

Programme board agreed to meet every 6 weeks. Bristol Partnership will also have regular meetings to feed into the programme board and the Vision & Strategy application (due April 2014). Partnership meetings will be mapped with the Older People's Partnership Board and the Health & Wellbeing Board. Communication with wider stakeholders outside of meetings will also be very important.

Need to evidence to BLF that we are a partnership, not a device to get funding. Need to spend time meeting with partners.

Guy reported that there is a small amount of money available for a research project involving older people. Age UK Bristol will apply – deadline is end of October.

Robin Means will support the partnership to evaluate the programme. There is a need to agree baselines and what the programme hopes to achieve. This to be an agenda item for next programme board meeting.

The board discussed 2 key questions from the development funding application form:

#### **How will the partnership operate?**

Themed action groups were agreed. Research and evidence will be one group. There will be wider communication with the Bristol public and potential business partners.

### **How will the people who will benefit from your project be involved?**

Suggestions included open meetings with older people, radio programmes, utilising free newspapers, an interactive website, visits to neighbourhood partnerships areas, links with OPPB.

#### **4) Development funding application**

Board agreed Age UK Bristol should not be out of pocket so some money to be spent on backfilling roles/in house administration. Resources will also be needed for older people involvement and consultation. Translation costs for BME communities. Care and travel costs for carers and older people consultation.

**Action:** Kay and Richard Lyle to discuss what statutory resources can be contributed.

Mark will send suggested development budget to the board once finalised.

The work team will report to the board. Mark and Ruth will be assisted by Geraldine Summers and Rachel Allbless from Kay's team.

#### **5) Outline of possible key components**

Guy presented his paper. The board agreed the need for a narrative/vision. In the discussion that followed other possible areas were identified:

- Transportation – can we bring the bus companies on board? Bristol Community Transport already a partner.
- Housing
- Digital inclusion – awareness that this can increase social isolation but need to support older people to develop IT confidence. Community hubs to promote digital inclusivity? Link with intergeneration work.

Wider partnership consultation will generate other ideas. Guy's report to remain confidential. AUKB will not share info with national Age UK until funding is agreed.

#### **6) Actions and key next steps**

Consultation with Bristol partnership on 30th October.

Mark and Ruth to develop work plan.

Development funding application to be completed and sent to programme board for comment.

Alan, Ruth and Mark can be contacted between meetings.

#### **7) Dates of future meetings**

**Action:** Ruth to circulate draft future dates for agreement (via doodle poll and telephone calls)

Ruth to circulate contact details to the board.